

**City of Martensdale**  
**Regular City Council Meeting Minutes**  
Sept. 14, 2020

The meeting was called to order by Mayor Prichard.

Members present: Henson, Baker, Berger, Hughes and Hutchison.

Members absent: None.

S. Henson made a motion to approve the agenda; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard thanked Dustin and Sara Harskamp for the use of their trailer to store city hall contents when the new flooring was installed; he thanked Ryan Baker for helping with the stain and trim for the bathroom and thanked Nathan Wheeledon for helping with the city computer.

Scott Henson thanks Mayor Prichard for putting up the city hall sign.

The consent agenda was presented, which included the August 3, 2020 minutes, August 2020 payables and receipts; July 2020 financial report and Sept. 2020 payables. Mayor Prichard had a change to the Aug. 3, 2020 minutes. The city clerk had additions to the Sept. 2020 payables? R. Baker made a motion to approve the consent agenda with the change to the minutes and the additional payables; seconded by Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Maintenance Report: Zach Wood said Des Moines Asphalt would be here tomorrow to place asphalt on East St. He discussed the shop (he stated the shop is now completed); the dump truck and said the backhoe needed new tires or had to have some repaired. The cost is \$626.00 per tire for the back and \$185.00 each for the front. Cost will be around \$1,800.00. E. Hughes made a motion to purchase new tires for the backhoe; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Fire Report: Chief Henson stated there were 11 EMS calls, 2 fire calls and 1 storm call. Scott Henson stated the City of Norwalk would like to discuss the EMS contract with Martensdale and have the Mayor, city clerk, Chief Henson and another city council member attend a meeting with the City of Norwalk's fire chief, city administrator and possibly the Mayor. Deb Hutchison agreed to attend the meeting. Scott will set up a meeting with the Norwalk fire chief and let everyone who is attending know the date and time.

Bill Yates at 385 Center St., Martensdale, IA was present to discuss his sidewalk. Mr. Yates stated that where the sidewalk meets the road on the corner, snow and water is not draining and he is worried a child is going to get hurt and he could get sued if something isn't done to fix the problem. The city council asked Zach to talk to Des Moines Asphalt when they are here and see if they have any suggestions to fix the problem.

Change Order #4 in the amount of \$37,350.00 for Vanderpool Construction, Inc. This change is for replacing the asphalt overlay on Iowa Ave., for the Section 2 – Iowa Avenue Trunk Sewer Replacement project. S. Henson made a motion to approve Change Order #2 for \$37,350.00; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Pay Application #2 in the amount of \$96,548.00 for Vanderpool Construction, Inc. for the Section 2 – Iowa Avenue Trunk Sewer Replacement project. This pay application covers work completed between 6/24/20 and 7/23/20 was discussed. R. Baker made a motion to approve Pay Application #2 to Vanderpool Construction for \$96,548.00; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Pay Application #3 in the amount of \$9,351.80 for Municipal Pipe Tool Company, LLC for the Section 1 – Sewer and Manhole Rehabilitation project. This pay application covers work completed between 6/24/20 and 7/23/20 was discussed. R. Baker made a motion to pay Application #3 for \$9,351.80 to Municipal Pipe Tool Co.; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 09.01.2020.1 Approving and Authorizing a form of Loan Agreement and Authorizing and Providing for the Issuance of Taxable Sewer Revenue Capital Loan Notes and Providing a Method of Payment of the Notes was presented. S. Henson made a motion to approve Resolution 09.01.2020.1; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 09.01.2020.1 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa pertaining to Water Service Rates beginning Oct. 1, 2020 the first 2,000 gallons used per month at \$39.19 (minimum bill); all over 2,000 gallons used per month shall be charged at a rate of \$8.58 per 1,000 gallons was presented. S. Henson made a motion to approve Ord. 09.01.2020.1; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 09.01.2020.2 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa pertaining to Sanitary Sewer Service Rates beginning Oct. 1, 2020 shall be \$43.00 (minimum monthly bill); all sewer usage over 2,000 gallons used per month shall be charged at a rate of \$6.73 per 1,000 gallons was presented. E. Hughes made a motion to approve Ord. 09.01.2020.2; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 09.01.2020.3 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Adding Provisions to a Water Tower Maintenance Fee beginning Oct. 1, 2020 shall be \$8.25 per month was presented. S. Henson made a motion to approve Ord. 09.01.2020.3; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

S. Henson made a motion to waive the 2nd and 3rd readings for Ordinance 09.01.2020.3; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Ordinance 09.01.2020.4 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Adding Provisions to a Sewer Maintenance Fee beginning Oct. 1, 2020 shall be \$8.25 per month was presented. R. Baker made a motion to approve Ord. 09.01.2020.3; seconded by T. Berger. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

S. Henson made a motion to waive the 2nd and 3rd readings for Ordinance 09.01.2020.4; seconded by D. Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 09.01.2020.2 Discussion and Approval of the 2020 City Street Financial Report was discussed. S. Henson made a motion to approved Resolution 09.01.2020.2; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 09.01.2020.3 Discussion and possible action on approving a contract with Mr. Robert Valentine on adding onto an existing accessory building and splitting of a lot at 385 Highway 28, Martensdale, IA was presented. T. Berger made a motion to approve the contract; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

A 2-mile radius for Dave and Deb Thomsen was presented. S. Henson made a motion to approve the 2-mile radius request; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk informed the city council of residents complaining about dogs running loose and going onto their property. The city clerk said she has talked to the owner of the property twice about their renter's dogs and he has said he took care of the problem but the dogs are still running loose. The city council said to send a certified letter to the owner of the property letting him know that a fine will be imposed if the problem is not resolved.

Open Forum: Mayor Prichard said Phillips Flooring will be here this week to fix the rest of the flooring and that there is a 1-year warranty from Phillips and a 10-year warranty from the manufacturer.

There was a discussion regarding a property in the City that needs to be cleaned up, the city clerk will send a letter.

October 5, 2020 was set as the next city council meeting.

S. Henson made a motion to adjourn; seconded by D. Hutchison. On a roll call vote: Baker, Aye; Berger, Aye; and Hutchison, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

#### City of Martensdale August 2020 – Disbursements

17388	8/1	Brad Prichard (phone reimburse)	50.00
17389	8/1	Zach Wood (phone reimburse)	50.00
17390	8/1	Donna Bahun (phone reimburse)	50.00
17391	8/1	Robert Seymour (IPERS reimburse)	306.92
17392	8/1	Robert Seymour	1,000.00
17393	8/14	Zach Wood (salary)	1,224.42
17394	8/28	Zach Wood (salary)	1,224.42
17395	8/1	Donna Bahun (salary)	1,785.17
17396	8/1	Mid-American Energy (utilities)	510.96
17397	8/15	McCoy Hardware (supplies)	58.34
17398	8/15	Blacktop Service (resurfacing)	40,000.00
17399	8/15	V & K (building permit)	638.44
17400	8/15	Hamco Walker (copy paper)	44.50
17401	8/15	Des Moines Register (publication fees)	59.70
17402	8/15	IA Dept. of Natural Resources (2021 sewer fee)	210.00
17403	8/15	Federal Award Mangement (SAM renewal)	590.00
17404	9/10	AT&T (long distance)	53.10
17405	9/10	Windstream (fire – out of sequence)	1.47
17406	8/15	Windstream (pump – out of sequence)	74.13
17407	8/17	Windstream (city hall)	411.59
17408	8/17	AT&T (long distance)	53.10
16310	8/31	Windstream (fire-out of sequence)	210.39

Automatic Withdrawals

8/4	BC/BS (Health insurance)	31.75
8/10	Wex Bank (fuel)	55.68
8/10	IRS (Bob-Donna-Zach taxes)	2,773.00
8/11	IPERS (Zach-Donna)	923.86
8/11	Warren Water (water purchase)	4,130.19

**Martensdale Rescue Dept.  
August 2020 – Disbursements**

2957	8/3	Verizon (phone)	18.23
2958	8/3	Verizon (ipad)	35.01
2959	8/3	BoundTree Medical (supplies)	629,55

**Auto Payment**

8/10	Praxair (oxygen)	67.50
8/10	Wex Bank (fuel)	195.06

**August 2020 – Revenues**

8/4	Water-sewer collections	3,366.33
8/15	Water-sewer collections	100.00
8/17	State of Iowa (DOT water payment)	92.76
8/17	Water-sewer collections	4,332.65
		6,656.37
		2,249.05
		3,349.60
		1,473.00
8/21	Lash water deposit	100.00
8/25	City State Bank (sewer payments paid to McClure)	118,653.32
8/27	State of Iowa (1 cent tax)	4,532.71
8/28	State of Iowa (street construction)	4,920.44
8/28	Water-sewer collections	2,878.23
		3,115.81
		500.00
		829.19
8/28	Volker (water deposit)	200.00