

**City of Martensdale
Regular Council Meeting
September 10, 2018**

Meeting called to order by Mayor Pro-Tem Wheeldon.

Members present: Jeri Jo Dudney, Nathan Wheeldon, Robert Wetzler, Scott Henson, and Ryan Baker.

Members absent: Mayor Prichard.

Attorney John Judisch was present.

The city clerk discussed the new bank account that has been opened for the sewer project. She asked to make a deposit into that account of \$100.00. Since this account was approved by the city council to be opened at the last meeting, the council directed the city clerk to deposit \$100.00 into the account.

The city clerk told the city council that the new DUNS number has been given to the City and the SAM account is currently being processed for the USDA sewer grant.

Maintenance Report: Robert Seymour told the city council that the dirt and grass seed for the new sidewalk area on Burlington Ave. would cost \$1,450. Robert presented a contract from Interstate Power Systems for \$475.00 for the sewer lagoon, since it is a contract a resolution will be prepared for the Oct. meeting. Robert discussed the possibility of purchasing a computer in the new budget.

Fire Report: Chief Henson said there were 17 EMS calls, and 4 fire calls. He stated that the fire dept. had their water fights in August.

Chief Henson asked to attend the IMESA Conference that is an accredited course for EMT license. R. Wetzler asked how many fire fighters were going and Chief Henson stated 4. J. Dudney made a motion to approve the conference fee of \$1,140.00; seconded by R. Baker. On a roll call vote, Henson, Aye; Dudney, Aye; Wheeldon, Aye; Wetzler, Aye; Baker. Mayor Pro Tem Wheeldon declared the motion carried unanimously.

There were no citizens comments.

The consent agenda (August disbursements and revenues, fire dept. expenses and revenues), Aug. 2018 payables and the August 6, 2018 minutes were presented. N. Wheeldon had a change to the Aug. 6 minutes. S. Henson made a motion to accept the consent agenda with the change to the minutes, (Wetzler abstained from Ord. 08.01.2018); seconded by N. Wheeldon. On a roll call vote, Henson, Aye; Dudney, Aye; Wheeldon, Aye; Wetzler, Abstained. Mayor Pro Tem Wheeldon declared the motion carried.

The 2nd reading of Ordinance 08.01.2018 The Adoption of the Proposed Code of Ordinances of the City of Martensdale, Warren County, Iowa was presented Wheeldon made a motion to approve Ordinance 08.01.2018; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler, Abstained. Mayor Pro Tem Wheeldon declared the motion carried.

N. Wheeldon made a motion to waive the 3rd reading of Ordinance 08.01.2018, seconded by R. Baker. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler, Aye. Mayor Pro Tem Wheeldon declared the motion carried unanimously.

The 2nd reading of Ordinance 08.02.2018 Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Provisions Pertaining to Requirements and Regulations for Floodplain Management was presented. S. Henson made a motion to approve Ordinance 08.02.2018; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler Aye; Baker, Aye. Mayor Pro Tem Wheeldon declared the motion carried unanimously.

R. Baker made a motion to waive the 3rd reading of Ord. 08.02.2018; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler Aye; Baker, Aye. Mayor Pro Tem Wheeldon declared the motion carried unanimously.

Resolution No. 9-10-18-1 – Resolution regarding City Council of Martensdale agreeing to apply for financial assistance with the United States Department of Agriculture, Rural Development to finance Martensdale's Sanitary Sewer Project and directing Mayor and Clerk to sign required documents. S. Henson made a motion to approve Resolution No. 9-10-18-1; seconded by R. Baker. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler Aye; Baker, Aye. Mayor Pro Tem Wheeldon declared the motion carried unanimously.

Resolution 9-10-18-2 – Resolution setting public hearing for October 1, 2018, for comment regarding The City of Martensdale's an application with the USDA Rural Development for financial assistance to develop The City of Martensdale's Sanitary Sewer Project. R. Baker made a motion to approve Resolution No. 9-10-18-2; seconded by S. Henson. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler Aye; Baker, Aye. Mayor Pro Tem Wheeldon declared the motion carried unanimously.

There was discussion, reviewing and editing a memorandum of Understanding Re 1935 Fire Truck. The city council went through the memorandum and agreed on items that needed addressed before a Resolution could be passed.

Resolution No. 9-10-18-3 – Resolution Approving The Form & Adoption of Memorandum of Understanding with the Fire Association and Regarding the Remodel of the 1935 Fire Truck. J. Dudney made a motion to accept Resolution 9-10-18-3; seconded by R. Baker. On a roll call vote: Wheeldon, Abstained; Dudney, Aye; Henson, Abstained; and Wetzler, Aye; Baker, Aye. Mayor Pro Tem Wheeldon declared the motion carried unanimously.

Mayor Prichard arrives at 7:10 p.m.

There was discussion, editing and reviewing regarding City of Martensdale, Iowa FOIA Request/Open Records Policy. The attorney and city council went through the policy, fees and other items regarding the policy. The city attorney explained that his fee of \$150.00 per hour is if his office has to review any information and to make sure nothing confidential is being released. The attorney stated that if the city council decides to move forward the public would need to be notified and attend the next meeting for their comments. A copy of the policy will be available on the City's web site, it will be posted at the post office, city hall, and City State Bank. N. Wheeldon made a motion to prepare a resolution for this policy at the next meeting; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler, Nye; Baker, Aye. Mayor Prichard declared the motion carried.

A 2-mile radius plat was presented by Kyle and Jill Haskin at Harding St. and 50th Ave. They are selling off a parcel. S. Henson made a motion to approve the 2-mile radius survey; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Jeri Dudney asked about the current audit that is being done at the State of Iowa. There has been no price determined yet for this audit but

it will not be cheap and could run as high as \$20,000-25,000. There was discussion about approving the bill from Tidy Site Services for the dirt and grass for the sidewalk area on Burlington Ave. J. Dudney made a motion to approve the expense; seconded by N. Wheeldon. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously

The city clerk told the city council that there are problems with the copier, it is not copying correctly and the text is coming out distorted.

N. Wheeldon volunteered to look at the printer to see if he can repair it. S. Henson made a motion to spend up to \$500.00 to purchase a new printer; seconded by J. Dudney. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion about hiring an assistant for the maintenance and public works dept. The council stated that a job description would need to be made for that position. Once that is completed, a resolution would be prepared, the job opening would be published with a due date for applications. The city clerk will check to see if there are any part time descriptions. A special meeting was set for Sept. 24 at 6:30 p.m. for the city council to hold a work session.

N. Wheeldon gave an update on the sewer project and said that McClure is now handling the easements for the sewer project.

S. Henson asked for a letter to be sent to 280 Iowa Ave. to have their yard mowed.

It was discussed to contact Josh Clark to see if would be able to get the back yard cleaned up on a property on Franklin Dr. The city clerk will contact him.

The attorney had information for the city council regarding the meeting that was held by Mayor Prichard, S. Henson. The attorney stated that the Iowa Public Information Board is wanting to know if the fire dept. has any training certificates from 2017? If they do, they would like a copy, if not/they need to let them know. The attorney stated that they are dismissing the case from John Ralls.

S. Henson made a motion to adjourn; seconded by R. Baker. On a roll call vote: Wheeldon, Aye; Dudney, Aye; Henson, Aye; and Wetzler, Aye; Baker, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale
August 2018 – Disbursements**

16808	8/1	Brad Prichard (phone reimburse)	50.00
16809	8/1	Donna Bahun (phone reimburse)	50.00
16810	8/6	Robert Seymour (phone reimburse)	50.00
16811-16813		Voided	
16814	7/28	Windstream (phone)	163.64
16815	8/1	Donna Bahun (salary)	1,341.08
16816	8/3	Robert Seymour (salary)	1,439.55
16817	8/17	Robert Seymour (salary)	1,439.55
16818	8/31	Robert Seymour (salary)	1,439.55
16819	8/11	EDJE Web Design (Annual Renewal Fee)	575.00
16820	8/11	Iowa DNR (Water Supply Fee)	53.41
16821	8/11	Iowa One Call (notification fees)	6.30
16822	8/11	State Hygienic Laboratory (testing)	286.50
16823	8/11	Veenstra & Kimm (bldg. permits)	315.00
16824	8/11	Country Boy Services (storm clean up)	2,200.00
16825	8/11	Iowa DNR (NPDES Annual Fee) (NPDES-National Pollutant Discharge Elimination Systems)	210.00
16826	8/11	Stuveysant, Benton & Judisch (atty. fees)	987.50
16827	8/11	Grimes Asphalt (cold mix)	706.64
16828	8/11	Randy Crow (extra help)	180.00
16829	8/11	Robert Seymour (reimburse-diesel fuel)	50.00
16830	8/11	AT&T (phone long distance)	98.13
16831	8/11	Windstream (phone)	438.47
16832	8/11	Mid-American (utilities)	933.58
Automatic Withdrawals			
8/2		Wellmark (Bob insurance)	1,368.15
8/9		IPERS (Bob-Donna)	1,100.47
8/10		IRS (Bob-Donna taxes)	2,395.77
8/13		Warren Water (Water purchase)	2,643.20
8/19		KUM & Go (fuel)	127.55

**City of Martensdale Rescue
August 2018 – Disbursements**

2827	8/11	EMS Billing (medicare billing)	25.31
2828	8/11	Bussanmas Auto (fire truck)	172.13
2829	8/11	Verizon (phone)	18.10
2830	8/11	Hy-Vee (medical supplies)	27.57
2831	8/11	Norwalk Fire (EMS assistance)	600.00
2832	8/11	EMS Billing (medicare billing)	424.27
2833	8/11	Nathan Wheeldon (shipping reimburse)	10.00
2834	8/11	Shottenkirk (rescue squad)	4,771.91
Automatic			
	8/19	Kum & Go (fuel)	356.42

Revenues

8/2		EMA Billing (medicare payments)	403.20
8/3		EMS Billing (medicare payments)	556.01
8/23		EMS Billing (medicare payments)	150.00
8/23		Martensdale Fire Assn. (funds ret'd. for fire conv.)	650.00
8/30		EMS Billing (medicare payments)	107.82
8/30		Insurance payments (rescue calls)	1,934.61
Fire account account			
8/31		Donation to fire dept.	100.00

**City of Martensdale
August 2018 – Revenue**

8/10		Water machine sales	96.75
8/10		State of IA (DOT water pyrmt)	71.58
8/10		Eggleston (water deposit)	100.00
8/10		Water-sewer collections	133.14
			1,564.86
			2,356.18
8/20		Water-sewer collections	3,669.17
			1,059.54
8/20		Mosher water deposit	100.00
8/20		Water-sewer collections	37.00
8/27		Scheftner building permit	40.00
8/27		State of Iowa (D.O.T. payment)	5,585.34
			7,030.90
8/27		Crawford Twp. (fire)	4,716.71
8/27		Water-sewer collections	1,256.02
			3,416.04
			2,981.53
8/27		State of Iowa (1 cent tax)	4,892.47
8/30		Lancelotti water deposit	100.00
8/30		Vaught fence permit	25.00
8/30		Water-sewer collections	154.65
8/30		Water-sewer collections	1,565.95
			2,414.35