

City of Martensdale
Regular City Council Meeting Minutes
October 7, 2024

Mayor Pro Tem Hutchison called the meeting to order.

Members present: Scott Henson, Travis Berger, Matt Gideon, Deb Hutchison, and Peggy Halterman.

Members late: Mayor Prichard arrived at 6:17 pm

The agenda was approved by Henson seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon; and Halterman, Aye. Mayor Pro Tem Hutchison declared the motion carried unanimously.

No citizen comments

The consent agenda was presented: the September 9, 2024, minutes, the September 2024 payables and receipts, the October 2024 payables, and the August 2024 financials. Gideon made a motion to approve the consent agenda; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk Report: The city clerk discussed increases for water and sewer rates. She suggested 5% since last year was only 3% and the annual report showed a loss in the water and sewer accounts. The city clerk will contact the city attorney to prepare an ordinance to be heard at the Nov. 2024 meeting. The city clerk stated that when her new computer was set up, a software update was done. The updated charged .40 on the water charges for a local option tax. All customers will be credited, and the problem has been fixed.

Maintenance Report: Zach Wood said it cost \$800.00 to remove the tree stump on Franklin Dr. The new city welcome signs placement has been denied again by the DOT, there was discussion about where to place them. Zach told the city council the generator has broken down and it is being repaired.

Fire Report: Chief Henson stated there were 6 fire calls; and 18 EMS calls. He stated they need to purchase supplies for ambulance supplies, cost around \$3,000.00. They also need to pay for the IEMSA conference which should be less than \$3,000. Gideon made a motion to approve the expenses for the rescue and fire dept.; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Additional Expenses: None.

Bob Darr was present to get approval for a 2-mile radius for two lots he is selling in 10-acre parcels for future homes. A parcel of land located in and forming a part of the Northwest Quarter of the Northeast Quarter of Section 17, Township 76 North, Range 25 West of the 5th P.M., Warren County, Iowa; and PARCEL Z, A parcel of land location in and forming a part of the Northeast Quarter of the Northwest Quarter of Section 17, Township 76 North, Range 25 West of the 5th P.M. Warren County, Iowa. Gideon made a motion to approve the 2-mile radius for Robert Darr; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Gideon; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

John Hutchcroft and Chad Daniels were present to discuss and get approval for 2-mile for Michael Dooley Revocable Trust to sell the following parcels: Parcel C, Part of the N 1/2 of the NW ¼ of Section 28, T 76N, R 25 W, Warren County, Iowa; Parcel D, Part of the W 1/2 of the NW ¼ of Section 28, T 76N, R 25 W, Warren County, Iowa. Parcel E, Part of the NW ¼ and part of the NW ¼ of the NE ¼ of Section 28, T 76N, R 25W, Warren County, Iowa; and Parcel E, Part of the NW ¼ and part of the NW ¼ of the NE ¼ of Section 28, T 76N, R 25W, Warren County, Iowa. S. Henson made a motion to approve the 2-mile radius for the Dooley Estate; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried.

The Sewer Lagoon Construction Loan Application with SRF was presented. Berger made a motion to approve the construction loan application; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Gideon; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried.

An agreement with Simmering Cory for SRF funding and to enforce federal regulations was presented, the cost for their service will be approximately \$3,000.00. Henson made a motion to approve the agreement with Simmering Cory; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Gideon; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried.

There was further discussion regarding the 28E agreement with the City of Cummings. The attorney and the city clerk have not heard back from them since we changed some language in the first agreement. Henson made a motion to rescind the 28E agreement with the City of Cummings; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Gideon; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried.

Matt Gideon asked about having trees trimmed in the city and who's responsible for the trees, after reading the ordinance it is the owner's responsibility. Letters will be sent out notifying the residents who need to trim their trees. There was also discussion about vehicles that are not licensed sitting in yards and trees that have fallen and are covering vehicles. The city clerk will mail out letters.

The next regular city council meeting will be November 12, 2024, at 6:00 p.m.

Henson made a motion to adjourn; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale Disbursements
September 2024**

Brad Prichard (phone reimburse), 50.00
Zach Wood (phone reimburse), 50.00
Donna Bahun (phone reimburse), 50.00
Donna Bahun (salary), 2,058.51
Zach Wood (salary), 2,112.06
Zach Wood (salary), 2,112.06
Windstream (pump), 73.72
Mid-American Energy (utilities), 961.60
Elan Financial Services (antivirus software), 203.29
Des Moines Water Works (lab analysis), 16.05
Titan Machinery (glass-sealer), 162.18
Martin Marietta (pipe bedding, streets), 250.53
I-80 Concrete Design (fire hydrant-Center St.), 512.50
Core and Main (hydrant supplies-chlorine test), 6,052.11
Independent Advocate (publication fee), 276.71
Quill LLC (printer cartridge), 167.99
IA Dept. of Natural Resources (NPDES permit), 210.00
Vanderpool Construction (fire hydrant-Franklin Ave.), 9,390.03
Menards (supplies), 80.71
Central IA Pest Control (city hall-fire dept.), 130.00
Windstream (fire), 257.77
Windstream (pump), 147.44
AT&T (pump), 42.04
Mid-American Energy (utilities), 1,468.32
Windstream (city hall), 220.73

Auto payments

IRS (Donna-Zach, city federal taxes), 2,660.88
IPERS (Donna-Zach), 1,513.09
IA Dept. of Revenue (Aug. WET tax), 947.11
IA Dept. of Revenue (Aug. sales tax), 1,104.97
Wex Bank (fuel), 226.82
Warren Water (water purchase), 4,672.50
City State ACH fee (water-sewer auto payments), 25.00
USDA (sewer payment), 2,780.00

**Martensdale Rescue Dept.
September 2024 Disbursements**

NAPA Auto (starter), 221.99
Verizon (ipad), 35.01
Warren Co. Fire & EMS Assn. (2024 dues), 379.30

Auto payments

Linde Gas (oxygen), 124.06
Wex Bank (fuel), 123.63

**City of Martendale
September 2024 Revenues**

Water-sewer collections, 719.24
Warren County (property taxes), 8,876.23
Jefferson Twp. (fire), 6,097.68
Water-sewer collections, 2,599.16
Sandquist (building permit fee), 75.00
Water-sewer collections (auto payments), 1,421.05
State of Iowa (Road Use Tax funds), 6,688.11
Water-sewer collections (DOT garage), 97.32; 105.00
Water-sewer collections (auto payments), 1,429.11
Water-sewer collections, 6,504.31
Regions (rescue acct. closed), 499.28
Water collection, 100.00
Water purchase, 90.00
Henson (building permit), 478.00
State of Iowa (1 cent tax)
Isaac Electric (permit), 82.00
Water-sewer collections, 10,851.14