

City of Martensdale
Regular City Council Meeting Minutes
November 2, 2020

The meeting was called to order by Mayor Prichard.

Members present: Henson (phone), Baker, Berger (arrives 6:12 p.m.), Hughes, and Hutchison.

Members absent: None.

R. Baker made a motion to approve the agenda; seconded by E. Hughes. On a roll call vote: Henson, Aye; Baker, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The consent agenda was presented, which included the October 5, 2020 minutes, October 2020 payables and receipts; September 2020 financial report and November, 2020 payables. The city clerk had additions to the Nov. payables, Wex Bank for the City, \$125.51; Wex Bank for the fire dept. \$ 323.82; and the Iowa EMS Association \$555.00. Baker made a motion to approve the consent agenda with the additional payables; seconded by Hughes. On a roll call vote: Henson, Aye; Baker, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Maintenance Report: Zach Wood told the city council the new city truck should be ready in the next couple weeks.

Fire Report: Chief Henson stated there were 20 EMS calls, 5 fire calls; 1 storm and 2 football game watches. Scott wanted to thanked the fire dept. for 20 hours on Saturday due to calls. Mayor Prichard also thanked the fire dept.

Sewer and Manhole Rehabilitation Project

1. Certificate of Substantial Completion, dated October 8, 2020. Hughes made a motion to approve the certificate of completion; seconded by Baker. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.
2. Change Order #2 – Municipal Pipe Tool Company Adjustment to As-Built Quantities in the amount of (\$13,660.58). Baker made a motion to approve Change Order #2 for a credit of \$13,660.68; seconded by Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.
3. Pay Application #6 – Sub Final in the amount of \$13,904.43 for Municipal Pipe Tool Company, LLC – Sewer and Manhole Rehabilitation Project. Baker made a motion to approve Pay Application #6 to Municipal Pipe Tool Company, LLC for \$13,904.43; seconded by Hughes. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.
4. Municipal Pipe Tool Company Statement of Final Completion dated October 21, 2020. The final contract cost is \$269,601.42. Hutchison made a motion to approve the statement final completion for Municipal Pipe Tool Co. LLC; seconded by Berger. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.
5. Municipal Tool Company Release of Claims, dated October 22, 2020. Baker made a motion to approve the release of claims, Municipal Pipe Tool Company, LLC; seconded by Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.
6. Pay Application #7 – Municipal Pipe Tool Company Final (release of retainage) in the amount of \$13,480.07. Baker made a motion to approve Pay Application #7 to Municipal Pipe Tool Company, LLC for \$13,480.07; seconded by Hughes. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Iowa Avenue Trunk Sewer Replacement Project

7. Change Order #6 – Vanderpool Construction, Inc. Additional Adjustment to As-Built Quantities in the amount of \$465.00. (Note: There was confusion about the 1" water meter to be installed at the WWTP as this product has not yet arrived. This item has been moved to the Contractor's warranty based on shipping delays caused by the COVID-19 pandemic). Baker made a motion to approve \$465.00 to Vanderpool Construction Co. – Iowa Avenue Trunk Sewer Replacement Project; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.
8. Statement of Final Completion, Vanderpool Construction, Inc. dated October 20, 2020. The final contract cost is \$671,613.35. Hutchison made a motion to approve the certificate of completion; seconded by Hughes. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.
9. Release of Clams, Vanderpool Construction, Inc. dated October 21, 2020. Hughes made a motion to approve the release of claims, Vanderpool Construction Co., seconded by Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.
10. Pay Application #6 – Vanderpool Construction, Inc. Final (release of retainage) in the amount of \$34,022.41. Baker made a motion to approve Pay Application #6 to Vanderpool Construction Co. for \$13,022.41; seconded by Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

2-mile radius approval for Henrietta Huss Revocable Trust, Plat of Churchville, SE ¼, SE ¼ of Section 8, Twp. 76, North 25 West, splitting two lots was presented. Henson made a motion to approve the 2-mil radius for Henrietta Huss Revocable Trust; seconded by Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The Norwalk EMS Contract for services to Martensdale was discussed. The city clerk presented costs adding this cost to the property taxes. The city council went through the contract and changed the pricing to negotiate with Norwalk. The city clerk will send the contract to the city attorney and contact the State Auditor about whether any funds from the township money to the fire dept. could be applied to pay for some of the cost.

Residents have been asking how many chickens are allowed in the City. The City will need to review the ordinance book but some council members did not think it was allowed at all.

December 7, 2020 was set as the next city council meeting.

Baker made a motion to adjourn; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council member.

City of Martensdale
October 2020 – Disbursements

17443	10/1	Zach Wood (phone reimburse)	50.00
17444	10/1	Donna Bahun (phone reimburse)	50.00
17445	10/1	Robert Seymour (water-wastewater cert.)	1,000.00
17446	10/1	Donna Bahun (salary)	1,815.17
17447	10/9	Zach Wood (salary)	1,224.42
17448	10/23	Zach Wood (salary)	1,224.42
17449	10/11	Cardservice Services (Zach class, city hall)	176.21
17450	10/11	Midwest Structural Repair (shop spray foam)	6,504.00
17451	10/11	Menards (supplies)	36.95
17452	10/11	Core and Main (water supplies)	522.71
17453	10/11	NAPA Auto Parts (battery)	299.58
17454	10/11	Des Moines Water Works (lab analysis)	173.86
17455	10/11	Iowa One Call (notification fees)	40.60
17456	10/11	Ardick Equipment (street signs)	53.50
17457	10/11	McCoy Hardware (supplies)	38.40
17458	10/11	Des Moines Register (publication fees)	218.97

Automatic Payments

10/2	BC/BS (Health insurance)	475.68
10/14	IRS (Donna-Zach taxes)	1,196.47
10/14	IPERS (Zach-Donna)	1,029.33
10/15	Warren Water (water purchase)	3,564.60
10/16	IA Dept. of Revenue & Finance (state taxes)	1,342.00
10/22	Wex Bank (fuel)	58.67
10/27	IA Dept. of Revenue & Finance (sales tax)	2,106.00
10/27	IA Dept. of Revenue & Finance (WET tax)	1,805.00
10/31	Water-sewer collections	

Martensdale Rescue Dept.
October 2020 – Disbursements

2967	10/11	Verizon (phone)	18.61
2968	10/11	Quick Med Claims (medicare)	100.72
2969	10/21	Verizon (ipad)	35.01

Automatic Payments

10/19	Praxair (oxygen)	69.75
10/22	Wex Bank (fuel)	47.02

Revenues

10/2	United Health Insurance (ins. pymt.)	428.12
10/15	Quick Med Claims (medicare)	373.38
10/22	Quick Med Claims (medicare)	289.26

Martensdale
October 2020 – Revenues

10/4	Water-sewer collections	960.08
10/11	Warren County (property taxes)	56,229.99
10/11	Transfer from RUT to General Acct.	39,942.90
10/11	Water-sewer collections	1,049.19
10/11	State of Iowa – DOT water payment	134.41
10/16	Water-sewer collections	2,325.33
		2,539.17
		3,060.11
		3,458.66
10/14	Jefferson Twp. (fire)	23,204.62
10/14	Crawford Twp. (rescue)	2,568.03
10/27	DanLee (liquor license renewal)	75.00
10/27	Marcurella (water deposit)	100.00
10/27	State of Iowa (street construction)	4,021.40
10/27	Martin Marietta (refund)	319.44
10/27	Water-sewer collections	1,730.83
10/28	State of Iowa (1 cent tax)	4,532.73
10/31	Phillips Flooring (refund trim)	216.89
10/31	Water-sewer collections	2,848.62