

City of Martensdale
Regular City Council Meeting Minutes
November 7, 2022

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Travis Berger, Deb Hutchison, Eric Hughes, and Matt Gideon.

Members absent: None.

The agenda was approved by Gideon; seconded by Henson. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Comments: None.

The consent agenda was presented, the Oct. 3 minutes, the Oct. 11 special meeting minutes, the October payables and receipts, the November payables and the Sept. 2022 financials, and were presented. Hutchison made a motion to approve the consent agenda; seconded by Hughes. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Clerk's Report: The city clerk discussed her internet service and how slow it is. The city council told her to contact Windstream for a new router.

Maintenance Report: Zach Wood presented opinions of cost for the sewer lagoon from McClure Engineering and SHE Engineer. The city council asked Zach to check with SEH on replacing the sewer generator. The cost from SEH was much cheaper, the city clerk will contact the USDA and check on the grant funds using SEH. This will be on the Dec. agenda for approval.

Discussion and Possible Approval of Additional Expenses: None.

Fire Report: Fire Chief Henson stated there were 5 fire calls, 10 EMS calls, and 2 standby at the football games.

New Business:

The 28E Agreement with the City of Norwalk was presented. Hughes made a motion to accept the 28E agreement; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The speed report from the DOT was discussed. The city council decided to leave the speed limit on Hwy. 28 so no action was taken.

Ordinance 11.01.2022 Amending the International Building Code was presented. A public hearing date was set as Dec. 12. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding automatic water and sewer payments for customers. This program will let residents decide if they want to pay automatic but can still pay by check. The city clerk will ask the programmer to attend the Dec. meeting.

The 2022 Annual Report was discussed. Gideon made a motion to accept the 2022 Annual Report; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 11.01.2022 A Resolution Approving the 2021-2022 Road Use Tax Financial Report was presented. Henson made a motion to approved Resolution 11.01.2022; seconded by Hutchison.

On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk told the city council that Warren Water has sent out a letter with rate increase for April 2023.

The first reading of Ordinance 10.01.2022 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Water Rates was presented. Mayor Prichard read the ordinance and it was approved by Henson; seconded by Gideon. On a roll call vote: Henson, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The first reading of Ordinance 10.02.2022 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Sewer Rates was presented. Mayor Prichard read the ordinance and it was approved by Henson; seconded by Gideon. On a roll call vote: Henson, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The first reading of Ordinance 10.03.2022 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending the Water Tower Fee was presented. Mayor Prichard read the ordinance and it was approved by Henson; seconded by Hutchison. On a roll call vote: Henson, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

A part time job position was discussed, the city council would like to interview an individual on Nov 14. or Nov. 16, the city clerk will contact them. The city council will have a special meeting once the date is confirmed.

There was discussion regarding posting a full time job position and have all applications back by Dec. 5. The city clerk will post the position in the newspaper and on the website.

The date for Santa Claus was discussed. It is tentatively set for Dec. 18th from 5:00 to 6:00 p.m.

Old Business:

The second reading of Ordinance 10.01.2022 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Water Rates was presented. Mayor Prichard read the ordinance and it was approved by Hutchison; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The 3rd reading of Ordinance 10.01.2022 was waived by Henson; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The second reading of Ordinance 10.02.2022 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Sewer Rates was presented. Mayor Prichard read the ordinance and it was approved by Gideon; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The 3rd reading of Ordinance 10.02.2022 was waived by Henson; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The second reading of Ordinance 10.03.2022 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending the Water Tower Fee was presented. Mayor Prichard read the ordinance and it was approved by Henson; seconded by Berger.

The 3rd reading of Ordinance 10.03.2022 was waived by Henson; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The second reading of Ordinance 10.04.2022 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending the Sewer Maintenance Fee was presented. Mayor Prichard read the ordinance and it was approved by Gideon; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The 3rd reading of Ordinance 10.04.2022 was waived by Henson; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The second reading of ordinance 10.05.2022 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Provisions Pertaining to All-Terrain Vehicles (ATV) was presented. Mayor Prichard read the ordinance and it was approved by Henson; seconded by Hughes. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The 3rd reading of Ordinance 10.05.2022 was waived by Hutchison seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding Blue Heeler and a court date has been set for Dec. 6, 2022 at 1:30 p.m.

Open Forum: Mike Dickey, 370 Olive St., Martensdale was present to discuss the building owned by Blue Heeler. He asked the Mayor and city council why they were stopping the business from opening, when we could have a nice business in the City. The city council explained that the City has to follow State and Federal codes and that the owner of the business hasn't complied with the codes. Mr. Dickey asked the Mayor and all current city council members their names and when their terms were up. Mr. Dickey was asked if he was recording this meeting, and he stated yes, he was.

December 12 was set as the next city council meeting. If there are any applicants to interview the city council will go into a closed session.

Gideon made a motion to adjourn; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members. City of Martensdale

City of Martensdale

October 2022 – Disbursements

Windstream (fire), 220.42
Brad Prichard (phone reimburse), 50.00
Zach Wood (phone reimburse), 50.00
Donna Bahun (phone reimburse), 50.00
Donna Bahun (salary), 1,917.59
Zach Wood (salary), 1,375.76
Zach Wood (salary), 1,375.76
Veenstra & Kimm, 1,054.50
CHN America Vetter (lawn mower), 3,899.00
Core & Main, 334.59
NAPA Auto Parts (supplies), 9.98
Agriland (grass seed), 236.50
McCoy Hardware (supplies), 56.98
AT&T (pump), 39.06

Windstream (city, pump), 373.05
Mid-American (utilities), 1,095.41
City State (check order), 45.00
Wellmark (Zach insurance), 450.47
Utility Payment (returned check), 214.20
IRS (Donna Zach-federal taxes), 2,062.99
IPERS (Zach-Donna), 1,135.06
Warren Water (water purchase), 3,656.40
IA Dept. of Revenue (payroll tax), 1,422.00
Wex Bank (city fuel), 330.85
IA Dept. of Revenue (WET tax), 497.94
IA Dept. of Revenue (sales tax), 580.93
USDA (sewer loan-sewer acct.), 2,780.00

**Martensdale Rescue Dept.
October 2022 – Disbursements**

Verizon (phone), 18.11
Verizon (ipad), 37.05
Linde Gas, 108.90
Wex Bank (fuel), 343.33

**City of Martensdale
October 2022 – Revenues**

Water-sewer collections, 2,450.60 – 1,500.00
Parker-Henson (building permits), 100.00
McMahan Industrial (building permit), 50.00
Warren County (prop. taxes), 62,824.94
Water-sewer collections, 5,288.45
Jefferson Twp. (fire), 31,929.00
State of Iowa (DOT water), 99.69 – 130.16
Water-sewer collections, 11,315.09 – 218.46
State of Iowa (RUT), 4,849.16
State of Iowa (1 cent tax), 3,521.42
Water-sewer collections, 4,494.32 -102.10