

**City of Martensdale**  
**City Council Meeting Minutes**  
November 6, 2023

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Travis Berger, Matt Gideon, Eric Hughes, and Deb Hutchison.

Members absent: None.

The agenda was approved by Henson seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard thanked all veterans for their service.

The consent agenda was presented, the Oct. 9, 2023, minutes, the October 2023 payables and receipts, the November 2023 payables and the September 2023 financials were presented. Gideon made a motion to approve the consent agenda; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

No citizen comments.

City Clerk Report: The city clerk said the annual report, road use tax report and sewer audit report were completed. The clerk asked to hold a special meeting on Nov. 27th to approve the reports that are due Dec. 1, 2023. The city council had no problems with holding a meeting on Nov. 27 at 6:00 p.m. The city clerk stated that the paperwork is ready for the DNR to move forward with bids and the cost should be under 200.00 to 300.00. The city council said to go ahead and pay the fee.

Maintenance Report: Zach Wood said the city truck needs new tires, the cost will be around 1,400.00 at Downey Tire, Berger suggested getting another price. Zach discussed purchasing new Christmas lights that will be on sale with 33% off in Jan.-Feb.

Fire Report: Chief Henson stated there were 2 fire calls and 13 EMS calls. He stated the new truck is ready to pick up at Karl Chevrolet, there are looking into a lighting package.

Sheriff Joe Carico was present to discuss the 28E agreement with Warren Co. Sheriff's Office. The city council expressed concern on the cost and that at times the deputies are sitting at the park or on the highway. Joe went through the agreement and said it was a 9% increase per year and he was able to get it down to 4%. He stated the price of salaries for the deputies and the vehicles have all increased and that is where a big part of the funds is going. There was discussion about going to a 3-year agreement instead of 5-year agreement, the sheriff will check with the Board of Supervisors and other cities. There was also discussion about cutting the hours which are current 23 per week. The city council will have another meeting Nov. 27 and the sheriff said he will try to get answers back to the city council by then.

The mayor and city council did thank the sheriff for their service and stated they are doing a great job.

The city council discussed the current hours that the sheriff is present and decided to cut the hours to 18 per week at the sheriff's discretion when to patrol the city. Gideon made the motion to cut the hours from 23 to 18 with the Warren Co. Sheriff; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding renters not paying their water-sewer utilities. The city council said to get an ordinance making the owners of the properties responsible for the utility bills. The city clerk will contact the city attorney.

The city clerk discussed a CDBG grant for the sewer lagoon project. The city council agreed to try it again,

The next meeting will be Nov. 27, 2023, at 6:00 p.m.

Berger made a motion to adjourn; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, Hutchison, Aye; and Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members.

**City of Martensdale**  
**October 2023 Disbursements**

10/1	Brad Prichard (phone reimburse), 50.00
10/1	Zach Wood (phone reimburse), 50.00
10/1	Donna Bahun (phone reimburse), 50.00
10/1	Donna Bahun (salary), 2001.00
10/6	Zach Wood (salary), 2,112.06
10/20	Zach Wood (salary), 2,112.06
10/14	Cappel's Ace Hardware (supplies), 3.61
10/14	Erosion Tek (hydro seed), 1,500.00
10/14	Plaza Printers (comp plan flyer and mailing), 496.75
10/14	Menards (tile drain), 438.53
10/14	Central IA Pest Control (city hall, fire dept.), 105.00
10/14	Des Moines Water Works, (lab analysis), 179.76
10/14	Laura Lash (water-sewer refund), 124.74
10/14	Windstream (city hall), 217.66
10/14	AT&T (pump), 38.97
10/26	Windstream, (lagoon) 146.89
10/26	Mid-American Utilities (utilities), 1,001.24
10/26	Windstream (fire), 237.09

Auto payments

10/3 IRS (Donna-Zach taxes), 2,581.42  
10/4 IPERS (Donna-Zach), 1,469.02  
10/ Warren Water (water purchase), 4,861.50  
10/4 IA Dept. of Revenue (quarterly state taxes), 1,979.00  
10/4 IA Dept. of Revenue (Sept. WET tax), 511.41  
10/4 IA Dept. of Revenue (Sept. sales tax), 596.65  
10/4 Wex Bank (fuel), 294.16  
10/20 City State ACH fee (water-sewer auto payments), 25.00  
10/26 State of Iowa (1 cent tax), 4,599.79  
10/30 USDA (sewer payment), 2,780.00

Sewer Lagoon Project

10/14 SEH Engineering (sewer lagoon), 7,000.00

**Martensdale Rescue Dept.  
October 2023 Disbursements**

10/14 Iowa Emergency Medical Service Assn. (dues and conference), 1,350.00  
10/14 Heiman Fire Equipment (supplies), 257.12  
10/14 Quick Med Claims (medicare), 15.00  
10/14 Verizon (ipad), 35.01

Auto payments

10/4 Linde Gas (oxygen), 115.19  
10/4 Wex Bank (fuel), 125.88

**City of Martendale  
October 2023 Revenues**

10/9 Water-sewer collections, 4,069.55  
10/9 Houk (water deposit), 200.00  
10/11 Water-sewer collections (automatic payments), 1,226.42  
10/13 Warren County (property tax), 65,423.98  
10/13 Jefferson Twp. (fire dept.), 27,548.01  
10/13 SRF (sewer lagoon project), 7,000.00  
10/19 State of Iowa (DOT water-sewer pymts.), 101.67, 58.56  
10/20 Water-sewer collections (automatic payments), 309.68  
10/16 Water-sewer collections, 5,030.54  
10/26 State of Iowa (street construction), 4,726.60  
10/26 Water-sewer collections, 2,471.22  
10/26 Crawford Twp. (Rescue), 3,3035.29  
10/27 State of Iowa (1 cent tax), 4,599.79  
10/30 Water-sewer collections, 3,095.11, 2,731.33, 3,466.60  
10/31 Water-sewer collections, 109.26