

**City of Martensdale**  
**Regular City Council Meeting Minutes**  
May 4, 2020

The meeting was called to order by Mayor Prichard.

Members present: Henson, Baker, Berger, Hutchison, and Hughes.

Members absent: None.

Mayor Prichard thanked everyone for attending the meeting especially due to the virus. He thanked Attorney John Judisch for all his hard work and for helping the city since he will be leaving Stuyvesant, Benton & Judisch May 31. Mr. Judisch told the city council they are working for a replacement for him.

City attorney John Judisch was present.

S. Henson made a motion to approve the agenda with corrections to the agenda; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk added payables to the May payables for the fire dept. from Praxair for \$69.75 and Quick Med Claims for \$34.21 and the bill from Verizon for the fire dept. Ipad service when it arrives. R. Baker made a motion to approve the consent agenda with the additional payables; seconded by T. Berger. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There was no report from the city clerk.

Maintenance Report: Zach Woods discussed the bid to insulate the shop for \$6,504.00. He asked the city council about sandblasting and power coating all fire hydrants in the City; the cost is \$175.00 each for a total cost of approximately \$3,850.00. Hughes made a motion to move forward with the fire hydrants; seconded by T. Berger. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Zach asked whether we should have the sewer lagoon signs done for a cost of \$1,325.00. Henson made a motion to approve the signs for the sewer lagoon; seconded by E. Hughes. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Fire Report: Chief Henson stated there were 3 fire calls and 11 EMS calls.

Additional Expenses were presented: The city clerk stated that an invoice would be coming from the Des Moines Register and asked the city council to pay that bill. S. Henson stated that a bill from Mercy College would need to be paid for an EMT class. T. Berger made a motion to pay the above bills when they arrive; seconded by Hutchison. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding trash and junk in residents yards. It was decided to have the city attorney send out letters to those residents. The attorney asked to have pictures taken of the properties and then he will mail out letters.

S. Henson stated that people are telling him they are filling out permits for fences and no one is getting in touch with them. As of today, no permits have been emailed to the City's email address. After reviewing V&K web site there are two different email addresses on their site to email them to for approval. Scott stated he would like Zach to do the fence permit approvals. It was decided that it would be a good idea for Zach and Jason to meet and then decide the way the permits will continue.

Resolution 5-4-2020-1 Approving the Sewer Construction Contract and Bond. S. Henson made a motion to approve the resolution; seconded by Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

City Clean-up Days were discussed and set for May 22-23.

D. Hutchison asked what residents should do regarding barking dogs, they need to call the sheriff and then if it goes to court the resident must testify or have the sheriff deputy as a witness to testify in court.

Mayor Prichard discussed the bid the city received to replace the flooring at city hall. The labor was not included in that bid and now it maybe too expensive. The city council discussed it and asked the city clerk to contact Home Depot, Heritage Flooring and Phillips Floors to additional bids.

S. Henson stated that Brian Voss had contacted him about starting summer hours in the City now. The city council agreed and Scott contacted Brian Voss. He also stated that a copy of the 28E agreement would be going to the Warren County Attorney's office to keep on file. The city clerk gave him a copy of the agreement.

June 8, 2020 was set as the next city council meeting.

Hutchison made a motion to adjourn; seconded by R. Baker. On a roll call vote: Henson, Aye; Baker, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale****April 2020 – Disbursements**

17283	4/1	Brad Prichard (phone reimburse)	50.00
17284	4/1	Robert Seymour (phone reimburse)	50.00
17285	4/1	Zach Wood (phone reimburse)	50.00
17286	4/1	Donna Bahun (phone reimburse)	50.00
17287	4/10	Robert Seymour (salary)	1,461.93
17288	4/24	Robert Seymour (salary)	1,461.93
17289	4/10	Zach Wood (salary)	1,292.16
17290	4/24	Zach Wood (salary)	1,292.16
17291	4/1	Donna Bahun (salary)	1,774.85
17292	4/10	Ardick Equipment (signs)	220.10
17293	4/10	Brad Prichard (reimbursement)	40.96
17294	4/10	IA Assn. of Municipal Utilities (dues)	586.00
17295	4/10	McClure Engineering (sewer project)	22,612.60
17296	4/10	Downey Tire (repair)	17.51
17297	4/10	Titan Machinery (backhoe)	355.95
17298	4/10	McCoy Hardware (supplies)	59.99
17299	4/10	Randy Crow (extra help)	90.00
17300	4/10	Stuyvesant, Benton & Judisch (atty fee)	2,050.00
17301	4/10	Lane Insurance (2020-2021 city insurance)	26,016.00
17302	4/10	Martin Marietta (rock)	319.67
17303	4/10	NAPA Auto (backhoe-tractor)	332.78
17304	4/10	Des Moines Register (publication fees)	477.77
17305	4/10	O'Reilly Auto (lift station-backhoe)	221.68
17306	4/10	Home Depot (fire water heater-paint city hall)	807.18
17307	4/10	AT&T (long distance)	51.01
17308	4/10	Agriland F.S. Inc. (sand)	182.40
17309	4/30	Windstream (city hall)	202.44
17310	4/30	Mid-American Energy (utilities)	1,053.06
17311	4/30	Windstream (fire dept.)	208.55

**Automatic Withdrawals**

4/3	Wellmark (Bob insurance)	1,323.08
4/4	IRS (Bob-payroll taxes)	3,225.25
4/5	IPERS (Bob-Donna-Zach)	1,637.36
4/11	Warren Water (Water purchase)	2,989.35
4/14	IA Dept. of Revenue (payroll taxes)	1,845.00
4/15	Wex Bank (fuel)	86.95
4/21	Iowa Dept. of Revenue (sales tax)	1,869.00
4/21	Iowa Dept. of Revenue (WET tax)	1,602.00

**City of Martensdale Rescue****April 2020 – Disbursements**

2939	4/10	Praxair (auto withdrawal)	65.25
2940	4/10	Verizon (phone)	18.23
2941	4/10	Iowa Fire Chiefs Assn. (2020 renewal fee)	50.00
2942	4/10	Fastenal (disposable coveralls)	80.00
2943	4/10	Quick Med Claims (medicare billing)	225.24
2944	4/10	CNM Outdoor Equipment	31.90

**Automatic Payments****Rescue Deposits**

4/2	Quick Medical Claims (medicare)	394.00
4/7	Aetna Claim Payment	142.02
4/13	Quick Medical Claims (medicare)	1,267.91
4/17	US HHS Stimulus Payment	447.02
4/23	Martensdale Fire Settlement	50.00

**City of Martensdale****April 2020 – Revenues**

4/9	Water-sewer collections	2,788.54
4/14	Warren County (property taxes)	46,144.03
4/14	Warren County (Jefferson Twp.-fire)	16,593.02
4/15	State of Iowa-DOT water-sewer pymt.	326.51
4/17	Water-sewer collections	2,387.01
		1,617.99
		2,792.44
4/20	Water-sewer collections	5,208.68
4/24	Water-sewer collections	2,458.05
		2,607.06
4/24	Connett Services (furnace permit fee)	75.00
4/24	State of Iowa (street construction)	5,415.45
4/29	State of Iowa (one cent tax)	2,865.87
4/30	Water-sewer collections	2,164.41