

**City of Martensdale  
City Council Meeting  
Minutes  
June 5, 2023**

Mayor Prichard called the meeting to order.

Members present: Deb Hutchison, Matt Gideon, (by phone) Travis Berger, and Eric Hughes.

Members absent: Scott Henson.

The agenda was approved by Hutchison seconded by Gideon. On a roll call vote: Hutchison, Aye; and Gideon, Aye,

Berger, Aye, Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

The consent agenda was approved by Hutchison; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The consent agenda was presented, the May minutes, the May 2023 payables and receipts, the June 2023 payables and the April 2023 financials were presented. The city clerk had additional payable to Quick Med Claims for 66.93. Gideon made a motion to approve the consent agenda with the additional payable; seconded by Berger. On a roll call vote: Hutchison, Aye; and Gideon, Aye, Berger, Aye, Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard wanted to thank the FFA for the flags up for Memorial Day, Berger agreed. Mayor Prichard thanked Deb Hutchison for doing the meeting in May.

No citizen comments.

Clerks Report: None.

Maintenance Report: Zach stated that in May the water loss was 31%, he said the normal loss is about 20%.

The city clerk stated that she believes we are losing water through the school.

Fire Report: None.

Berger made a motion to go into the public hearing on Resolution 06.01.2023 Authorization of a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the city hereunder, Resolution instituting proceedings to take action; for seconded by Hutchison. On a roll call vote: Hutchison, Aye; and Gideon, Aye, Berger, Aye, Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There were no citizens present and no objections.

Hughes made a motion to go out of the public hearing on Resolution 06.01.2023 Authorization of a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the city hereunder, Resolution instituting proceedings to take action; seconded by Hutchison, On a roll call vote: Hutchison, Aye; and Gideon, Aye, Berger, Aye, Hughes, Aye. Mayor Prichard declared the motion carried unanimously. Hutchison made a motion to approved Resolution 06.01.2023, seconded by Hughes. On a roll call vote: Hutchison, Aye; and Gideon, Aye, Berger, Aye, Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 06.02.2023 Approving and Authorizing a form of Interim Loan and Disbursement Agreement by and between the City of Martensdale, Iowa and the Iowa Finance Authority, and authorizing and providing issuance and securing the payment of \$71,000,00 Sewer Reserve Capital Loan Notes Anticipation Project Note, Series 2023, of the City of Martensdale, Iowa under the provisions of the Code of Iowa, and providing for a method of payment of said Notes were presented. Berger made a motion to approved Resolution 06.02.2023, seconded by Gideon. On a roll call vote: Hutchison, Aye; and Gideon, Aye, Berger, Aye, Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Discussion and possible action on approved the Bond Counsel Engagement Agreement with Ahlers Law Firm. Gideon made a motion to approve the Bond Counsel Engagement Agreement with Ahlers Law Firm; seconded by Hutchison. On a roll call vote: Hutchison, Aye; and Gideon, Aye, Berger, Aye, Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion and possible action on approving DanLee tobacco permit. Gideon made a motion to approve the permit; seconded by Hutchison. On a roll call vote: Hutchison, Aye; and Gideon, Aye, Berger, Aye, Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

Matt Flodan, is an Architect from Winterset, IA and Justin Keiger (owner of property at 108 Iowa Ave.) were present to discuss adding an office space to the property at 108 Iowa Ave. They need approval for a right of way. The city council told them they did not see any problems with their request, but they would need to go through the Board of Adjustments. The city clerk will contact Dan Black with the Board of Adjustments to set up a meeting with Matt Flodan and Justin Keiger.

The next meeting will be held on July 10 at 6:00 p.m.

Berger made a motion to adjourn; seconded by Gideon. On a roll call vote: Hutchison, Aye; and Gideon, Aye, Berger, Aye, Hughes, Aye. Mayor Prichard declared the motion carried unanimously.

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Mayor Prichard

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Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members.

**City of Martensdale  
May 2023 Disbursements**

Brad Prichard (phone reimburse), 50.00  
Zach Wood (phone reimburse), 50.00  
Donna Bahun (phone reimburse), 50.00  
Donna Bahun(salary), 1,917.59  
Zach Wood (salary), 2,054.80  
Zach Wood (salary), 2,054.80  
O'Reilly Auto (supplies), 10.49  
Zach Wood (reimburse pesticide test), 20.00  
Iowa Dept. of Transportation (salt-sand), 370.93  
Indianola Independent Advocate (publication fees), 370.93  
Veenstra & Kimm (building permit), 75.00  
Des Moines Register (help wanted ad), 1,716.60  
Lane Insurance (city insurance), 35,670.04  
Lane Insurance (4x4 fire truck), 538.00  
Windstream (city hall), 215.51  
Windstream (pump), 73.12  
AT&T (pump), 38.19  
Windstream (fire), 218.40  
Iowa State Bank (fire truck bond payment), 25,701.25  
Mid-American Energy (utilities), 1,023.50  
IRS (Donna-Zach taxes), 2,486.67  
IPERS (Donna-Zach), 1,416.35  
Wex Bank (fuel), 477.85  
Warren Water (water purchase), 4,152.75  
IA Dept. of Revenue (March sales tax), 470.73  
IA Dept. of Revenue (March WET tax), 375.66  
City State ACH fee (water-sewer auto payments), 25.00  
USDA (sewer payment), 2,780.00

**Martensdale Rescue Dept.  
May 2023 Disbursements**

Electronic Engineering, 532.69  
Verizon (ipad), 35.01  
Wex Bank (fuel), 115.19  
Linde Gas (oxygen), 223.63

**City of Martendale  
May 2023 Revenues**

Water-sewer collections, 2,309.06  
Jefferson Twp. (fire), 1,066.44  
Warren County (property taxes), 1,676.55  
Lane Insurance (refund), 538.00  
Water-sewer collections, 5,023.26  
State of Iowa – DOT garage (water-sewer), 349.43, 115.87  
Water-sewer collections, 2,578.88  
State of Iowa (street construction), 5,225.53  
Water-sewer collections, 3,385.39  
Water-sewer collections, 5,439.88  
State of Iowa (sales tax refund), 28.10  
Water machine sales, 548.80  
Water-sewer collections, 363.83  
Allen building permit, 288.00  
State of Iowa (1 cent tax), 5,431.40