

**City of Martensdale**  
**Regular City Council Meeting Minutes**  
July 8, 2024

Mayor Brad Prichard called the meeting to order.

Members present: Scott Henson, Travis Berger, Matt Gideon, and Peggy Halterman.

Members absent: Deborah Hutchison.

The agenda was approved by Henson seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard thanked the FAA for putting up the flags for July 4 and thanked the city council members for being at the meeting.

No citizen comments. None.

Berger stated that some culverts on Iowa Ave. and School St. are bent and wondered if they could be fixed. Zach Wood will investigate it.

The consent agenda was presented: the June 2024, minutes, the June 2024 payables and receipts, the July 2024 payables, and the May 2024 financials. Gideon made a motion to approve the consent agenda; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk Report: None.

Maintenance Report: Zach Wood stated it would cost \$800.00 to take down the tree on West St. The city council asked the city clerk to get in touch with the owner of the property and have them pay for half of the tree removal. Mayor Prichard said to have the tree taken down.

Zach Wood has a 3-year contract for city sewer maintenance, the cost is already in the current budget.

Fire Report: Chief Henson stated there were 2 fire calls; 20 EMS calls; and 3 storm sighting calls.

Additional Expenses: The city clerk asked to transfer 40,076.62 from the fire township funds to the general fund (25,297.79) for the fire truck bond payment and to transfer the funds for equipment for the fire truck back to the rescue checking (14,778.83). Berger made a motion to transfer the funds; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously. The city clerk told the city council a new computer would cost approximately \$1,500.00. Henson made a motion to purchase the computer; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Dr. Bill Watson, Superintendent Martensdale-St. Mary's School was present to discuss the school project overview. He stated the new entrance to the school would be off Hwy. 28; the softball field will have to be moved; the project will start next April for the school and the new softball field should be completed by the summer of 2026. The school board has approved a resolution for a 2.5 million funds and a general obligation bond of 15.9 million. Halterman asked about Hwy. 28 new entrance and changing the speed limit and if they were going to place blacktop instead of gravel. Dr. Watson said the school will come back to the city council in Dec. 2024 or Jan. 2025 for approval.

Warren Water has asked for a 2-mile radius for a water service request from Land Concepts was presented. Henson made a motion to approve the 2-mile radius water hook-up request for Land Concepts; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

A two-mile radius request was received from Justin Kilger, Part of Parcel S of the N1/2 of the SE 1/4 of Section 21, T76N, R25W, City of Martensdale, Warren County, Iowa. Henson made a motion to approve the 2-mile request from Justin Kilger; seconded by Gideon. On a roll call vote: Henson, Aye; Gideon, Aye; Berger, Aye; and Halterman, Aye (due to the name on the agenda). Mayor Prichard declared the motion carried unanimously.

Berger made a motion to go into a public hearing for Resolution 07.01.2024.1 Approving and Adopting the 10-Year (2024-2034) Comprehensive Plan for the City of Martensdale; seconded by Gideon. Halterman had questions regarding the land use map where the area by her home used to be all flood plain and now it is agricultural and flood plain. Peggy Halterman was told by the city council that that land's zoning is not changing and anyone who would want to do anything on it would have to have it approved by the city council. Henson made a motion to go out of the public hearing for Resolution 07.01.2024.1 Approving and Adopting the 10-Year (2024-2034) Comprehensive Plan for the City of Martensdale; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 07.01.2024.1 Approving and Adopting the 10-Year (2024-2034) Comprehensive Plan for the City of Martensdale (Planning and Zoning Committee Recommendation Attached) was presented. Berger made a motion to approve Resolution 07.01.2024.1 Approving and Adopting the 10-Year (2024-2034) Comprehensive Plan for the City of Martensdale; seconded by Gideon. On a roll call vote: Henson, Aye; Gideon, Aye; Berger, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion and possible approval regarding an agreement for municipal advisor services agreement for the sewer lagoon lift station loan with D.A. Davidson. Henson made a motion to approve the agreement with D.A. Davidson; seconded by Berger. On a roll call vote: Henson, Aye; Gideon, Aye; Berger, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 07.01.2024.2 Resolution Ordering Construction of the Sewer Lagoon Lift Station Improvement, Fixing a Date for a public hearing (Aug. 5, 2024), thereon and taking bids therefor (July 30) was presented. Berger made a motion to approve Resolution 07.01.2024.2 Ordering Construction of the Sewer Lagoon Lift Station Improvement, Fixing a Date for a public hearing (Aug. 5, 2024); seconded by Gideon. On a roll call vote: Henson, Aye; Gideon, Aye; Berger, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 07.01.2024.3 an engagement agreement with Ahlers Law Firm as the city's attorney for sewer lagoon lift station was presented. Henson made a motion to approve the agreement with Ahlers Law Firm as the attorney for the sewer lagoon lift station for the City of Martensdale; seconded by Berger. On a roll call vote: Henson, Aye; Gideon, Aye; Berger, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk told the city council that the rescue checking account we currently have with Regions Bank has now started charging a service fee, that kind of account is no longer available. The city clerk would like to have all accounts at City State Bank. Berger made a motion to close the checking account at Regions Bank except the money market account until it is time to renew it and open those accounts at City State; seconded by Gideon. On a roll call vote: Henson, Aye; Gideon, Aye; Berger, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Donna Bahun, city clerk stated she received a message from the city clerk of Cummings asking her to review their monthly bank reconciliation. Donna and Mayor Prichard believe this is a good idea to have someone else review the monthly financial reports. The city attorney said a resolution or a 28E agreement would have to be prepared. Berger asked if our city clerk missed something on Cummings financial information would the City be held responsible. The city clerk will talk to the city attorney regarding Berger questions, and this will be tabled until the Aug. meeting.

Open Forum: Scott Henson asked if we had the correct logo for the school on our new signs. A copy of the sign proof was presented, Zach Wood was told by the city council to ask Dr. Watson if it is okay with the school.

The next regular city council meeting will be August 5, 2024, at 6:00 p.m.

Henson made a motion to adjourn; seconded by Halterman. On a roll call vote: Henson, Aye; Gideon, Aye; Berger, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale****June 2024 Disbursements**

Brad Prichard (phone reimburse), 50.00  
Zach Wood (phone reimburse), 50.00  
Donna Bahun (phone reimburse), 50.00  
Donna Bahun (salary), 2,001.00  
Zach Wood (salary), 2,112.06  
Zach Wood (salary), 2,112.06  
Indianola RHT/Independent Advocate (publication costs), 433.75  
Plaza Printers (copies of comp. plan), 225.00  
Warren Co. Sheriff (FY24 2nd half payment), 19,314.00  
Core & Main (chlorine sets), 164.05  
Ardick Signs (stop sign, speed bump), 132.00  
Veenstra & Kimm (Poen, Schaal permits), 2,270.35  
NAPA Auto Parts (supplies), 338.84  
Hamco Walker Paper (copy paper), 109.90  
Image 360 (City entrance signs), 1,227.28  
State Hygienic Lab (water testing), 124.00  
Core & Main (water meters), 999.60  
Stuyvesant, Strong, Krapfl & Carda (attorney fees), 2,340.69  
All Timber Tree Service (storm tree debris removal), 2,800.00  
AT&T (pump), 40.15  
Des Moines Water Works (lab analysis), 16.05  
Windstream (city hall), 219.57  
Windstream (pump), 73.54  
Wiegert Disposal (dumpster fees-city clean up), 2,125.00  
Ardick Equipment (stop signs, speed bump), 132.00  
Core & Main (car adapter), 161.24  
Windstream (fire), 257.53  
Mid-American Energy (utilities), 950.28  
Auto payments  
IRS (Donna-Zach, city taxes), 3,305.42  
IPERS (Donna-Zach), 1,936.38  
IA Dept. of Revenue (March WET tax), 419.81  
IA Dept. of Revenue (March sales tax), 489.78  
Wex Bank (fuel), 335.90  
Warren Water (water purchase), 4,887.75  
City State ACH fee (water-sewer auto payments), 25.00  
USDA (sewer payment), 2,780.00  
**Martensdale Rescue Dept.**  
**June 2024 Disbursements**  
Radiant Fire Appartus (ambulance), 222.50  
Verizon (ipad), 35.01  
Auto payments  
Linde Gas (oxygen), 120.06  
Wex Bank (fuel), 380.06  
**Revenues**  
Quick Med Claims, 189.99

**City of Martendale****June 2024 Revenues**

Water-sewer collections, 2,468.80  
Kline Electric (Mid-American new utility pole permit), 75.00  
DanLee (cigarette permit), 75.00  
Water-sewer collections (auto payments), 1,384.12  
Water-sewer collections (DOT garage), 101.67; 407.40  
Warren County (property taxes), 1,781.56  
Jefferson Twp. (fire), 477.59  
Water-sewer collections, 4,248.30  
Water-sewer collections, 1,913.76  
State of Iowa (Road Use Tax funds), 6,712.51  
Water-sewer collections (auto payments), 1,308.37  
Water-sewer collections, 7,878.85  
IRS (refund), 2,607.50  
Water-sewer collections, 3,213.48  
State of Iowa (1 cent tax), 4,109.20  
Water-sewer collections, 1,359.54