

City of Martensdale
City Council Meeting Minutes
February 5, 2024

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Matt Gideon, Deb Hutchison, and Peggy Halterman.

Members absent: Travis Berger.

The agenda was approved by Henson seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, Aye; and, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

No citizen comments.

The consent agenda was presented, the January 2024, minutes, the January 2024 payables and receipts, the February 2024 payables, and the December 2023 financials were presented. The city clerk had additional payables for February, O'Reilly Auto, 57.96 for the fire dept. and Thiesen's, \$85.56. Gideon made a motion to approve the consent agenda with the additional payables; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Julie Robison and her students from Iowa State University were present to present the final comprehensive plan. There was summary of the comprehensive plan presented and Julie stated that the plan is always amendable.

The comprehensive plan following details were discussed: The Future Land Use Plan was discussed and adopting the plan; the plan overview and updates; it was suggested to contact Warren Co. to look at our comprehensive plan; water and sewer infra-structure; economic development; TIF financing; and working with the EPA, USDA and IEDA were discussed. Julie suggested the city council go through the plan section by section and have a special meeting each quarter to discuss in detail.

City Clerk Report:

Maintenance Report: Zach asked for \$300.00 to purchase Christmas replacement lights, the city council agreed. Zach introduced Chris Allen to the city council and said he would like to hire him as a backup when he is not available. Chris does have the necessary licenses to fill in for Zach. Chris Allen's salary would be 20.00 per hour. Halterman made a motion to hire Chris Allen on a as needed basis; seconded by Gideon. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, Aye; and, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Fire Report: Chief Henson stated there were 7 fire calls and 15 EMS calls for January. The new fire pick will still need new lights and other equipment added and should go back to Karl Chevrolet towards the end of February.

There was discussion regarding the Martens property that will go up for auction this month. The city council showed interest in purchasing Tract #2, 56 acres or Tract #3, 6.6 acres being another option. The city council told the city clerk to contact George Meinke at City State Bank regarding the financing.

February 12, 2024, was set as a budget workshop and to discuss the final approval for the Martens auction.

A two-mile radius for the approval of the Martha Martens Living Trust was discussed for tract 1 NE ¼ of NE ¼ of Section 23 and N ½ of Section 21 T 76N, R 25W, Martensdale, Warren County, IA; tract 2 NE ¼ of NE ¼ of Section 22 and N ½ of Section 21 T 76N, R 25W, Martensdale, Warren County, IA and tract 3 NE ¼ of NE ¼ of Section 23 and N ½ of Section 21 T 76N, R 25W, Martensdale, Warren County, IA was discussed. The city council would like all the tracts presented at the same time. This will be tabled until the next meeting.

A two-mile radius for Garold Kelderman was presented, Parcel F, a parcel of land in the SW1/4 SE1/4 of Section 19, Township 76 North, Range 25 West of the 5TH P.M. Warren County, Iowa; Parcel G, a parcel of land in the SW1/4 SE1/4 of Section 19, Township 76 North, Range 25 West of the 5TH P.M., Warren County, Iowa; and Parcel H, A parcel of land in the SW1/4 SE1/4 of Section 19, Township 76 North Range 25 West of the 5TH P.M., Warren County, Iowa. The city council would like more information on what will placed on the land before approval and the description has an error in it. This will be tabled until the next meeting.

Salaries were discussed for the 2024-2025 budget.

The city clerk discussed the sewer lagoon loan and would like to go through the SRF for the loan. Gideon made a motion to apply for a loan with the SRF; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, Aye; and, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Zach asked for a \$1,000.00 to be placed in the new budget for the sewer culvert.

Open Forum: Zach Wood thanked Scott Henson and Travis Berger for their help in taking down the Christmas lights.

A special meeting will be held Feb. 12, 2024, and the March meeting will be March 4, 2024.

Henson made a motion to adjourn; seconded by Gideon. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, Aye; and, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members.

City of Martensdale
January 2024 Disbursements

1/1	Brad Prichard (phone reimburse), 50.00
1/1	Zach Wood (phone reimburse), 50.00
1/1	Donna Bahun (phone reimburse), 50.00
1/1	Donna Bahun (salary), 2001.00
1/12	Zach Wood (salary), 2,112.06
1/26	Zach Wood (salary), 2,112.06
1/11	Boyd Software (2024 computer support), 600.00
1/11	Veenstra & Kimm (Poен sign permit), 37.50
1/11	Immense Impact (website yearly fee), 665.00
1/11	Des Moines Water Works (lab analysis), 16.05
1/11	Indianola RHT (publication fees), 199.59

1/11 Elan Financial (DNR fees), 104.04
1/11 McCoy True Hardware (supplies), 49.98
1/11 Downey Tire (tire repair, pickup), 30.22
1/11 Proposed Tree Care (tree removal) 5,000.00
1/11 CNM Outdoor Equipment (chain for saw), 30.00
1/11 Karl Chevrolet (new fire pickup), 49,556.60
1/11 Windstream (city), 216.58
1/11 AT&T (pump), 40.56
1/11 Core & Main (supplies), 168.81
1/11 US Postmaster (stamps), 540.00
1/28 Iowa State Bank (fire truck loan interest) 1,058.75
1/28 Windstream (fire), 292.14
1/28 Donna Bahun (reimburse stamps), 77.40
1/28 Mid-American Energy (utilities), 1,373.27

Auto payments

1/5 IA Dept. of Revenue (Dec. WET tax), 414.25
1/5 IA Dept. of Revenue (Dec. sales tax), 483.29
1/5 IA Dept. of Revenue (quarterly state taxes), 2,181.00
1/5 Wex Bank (fuel), 263.62
1/8 IRS (Donna-Zach, city council taxes), 3,854.10
1/11 Warren Water (water purchase), 4,662.00
1/15 IPERS (Donna-Zach), 1,936.38
1/20 City State ACH fee (water-sewer auto payments), 25.00
1/28 State of Iowa (1 cent tax)
1/28 USDA (sewer payment), 2,780.00

Sewer Lagoon Project

1/11 SEH Engineering, 700.00

Martensdale Rescue Dept.

January 2024 Disbursements

1/11 Verizon (ipad), 35.01
1/11 CNM (chain saw), 365.99

Auto payments

1/4 Linde Gas (oxygen), 117.55
1/5 Wex Bank (fuel), 120.66

Deposit

1/12 CNM (medicare payment), 459.71

City of Martensdale

January 2024 Revenues

1/2 Water-sewer collections, 300.00
1/10 Water-sewer collections (automatic payments), 1,291.23
1/11 Warren County (property taxes), 456.55
1/12 Jefferson Twp. (fire), 387.59
1/16 Water-sewer collections, 2,962.89
1/17 Water-sewer collections (DOT), 101.67; 339.57
1/22 Water-sewer collections (automatic payments), 873.16
1/29 Water-sewer collections, 16,079.27
1/29 State of Iowa (Road Use Tax funds), 4,928.48
1/29 Plumb Const, AM Plbg., Schaal Htg. (permits), 3,027.00
1/29 Phoenix Golf, (water deposits), 300.00
1/30 State of Iowa (1 cent tax), 4,950.30
1/31 Water-sewer collections, 1,338.15